

# THE MATTABASSETT DISTRICT

## Memorandum

**Date:** October 12, 2020

**Subject:** Agenda - Monday,  
October 19, 2020 @ 7:00 PM  
Board Meeting

**To:** Board of Directors

**From:** Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

**Dial:** (872) 240-3311      **Access Code:** 865-907-429

- **When prompted:** “If you were assigned a voice pin, dial it now”  
**Please press the pound sign # to bypass**

OR

**GoTo Meeting website link Option:** *(must have microphone capability)*

<https://global.gotomeeting.com/join/865907429>

Public Speakers

### **AGENDA**

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of September 21, 2020	1 - 6
2. Treasurer's Report	7 - 15
a. Receipts & Expenditures – FY 20-21	8 - 9
b. Operating Fund Statement of Income	10
c. Cash Flow Graphs	11 - 13
d. Investment Schedule	14
e. Investment Bank Distribution	15
3. Budget Statement	16 - 19
4. Check Register Report – September, 2020	20 - 22
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a. Monthly Report	23 - 30
b. Safety/Energy Report	31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	

6. Committee Reports
  - a. Engineering
    1. Fluidizing Blower Work Bid Waiver
  - b. Finance
  - c. Human Resources
    1. Union Agreement Hourly
    2. Union Agreement Supervisors
    3. Non-Bargaining Employee Personnel Policy
    4. Executive Director's Annual Evaluation
  - d. Property Management
  - e. Public Relations
  - f. Nominating – (gray)
7. Counsel's Report
  - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, November 16, 2020 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.